

Job Announcement for Assistant Professor in International Studies (Comparative Culture)
School of International Studies, Utsunomiya University

1. Position Available

1 Tenure-track Assistant Professor

2. Research Area

International Studies (Comparative Culture)

3. Main Course (including study-abroad tours* and study camps)**

(1) School of International Studies

Basic Subjects for Multicultural Societies A (Comparative Study of Culture)

Seminar in Language Learning in Foreign Countries (English)*

International Communication Seminar**

et al.

(2) Liberal and General Education

Advanced English I

et al.

(3) Research and activities related to multi-cultural societies

(4) Contribution to local community and administrative work for School

4. Employment status

Full-time (5-year fixed-term contract)

The term of the contract is for five years. His/her performances will be reviewed for him/her to get tenure. Salary and benefits are based on the Utsunomiya University Rules on Conditions of employment. See below.

http://education.joureikun.jp/utsunomiya_univ/ (in Japanese)

5. Starting date

October 1, 2022

6. Qualifications

- (1) Publications (or work experiences) related to the research area
- (2) Ability to teach subjects in English
- (3) Native English speaker or equivalent

- (4) Any national with Japanese competence required in doing work
- (5) Ability to teach at a graduate level
- (6) Doctoral degree (preferred)

7. Compensation

- (1) Salary: In accordance with the Utsunomiya University Annual Salary Regulations.
Examples of annual salary (including regional allowance):
A person with a master's degree (24 years old or above): 4,163,000 yen minimum
A person with a doctoral degree (27 years old or above): 4,988,000 yen minimum
*Salary will be determined in consideration for experiences and career
*Allowances are available in accordance with the above-mentioned university regulations
- (2) Working pattern: The Discretionary Labor System for Professional Work will be applied (7 hours and 45 minutes per day).
- (3) Holidays: Saturdays, Sundays, National Holidays, New Year's holidays (from 29 December to 3 January), Days appointed by the president
- (4) Leave: Paid leave system, Special leave system, etc.
- (5) Insurance: Mutual Aid Association of the Ministry of Education, Employment insurance system
- (6) Probation period: Not applicable
- (7) Employer: Utsunomiya University
- (8) Working location: Mine Campus, Utsunomiya University

8. Application Documents (in Japanese or in English)

*For (1) and (2), University official forms available online should be used.

<https://www.utsunomiya-u.ac.jp/outline/saiyojyoho.php>

- (1) CV

CV must be signed. It must also be sealed if it is sent by mail.

- (2) List of research achievements

- Publications should be categorized in 'Books', 'Articles', 'Presentations', and 'Miscellaneous'.
- Activities should be categorized in 'Academic-society activities', 'Social activities', and 'Miscellaneous'.
- Research grants
- Teaching experiences

- (3) An essay on education policy, and another essay on research policy (each about 1000 characters in Japanese or 500 words in English)
- (4) Syllabus. Descriptions of the course “Basic Subjects for Multicultural Societies A (Comparative Study of Culture)” (about 1000 characters in Japanese or 500 words in English) and its syllabus
Current syllabus is available on (currently in Japanese) http://gakumu.km.utsunomiya-u.ac.jp/syllabusHtml/utsunomiya_syllabus/2021/1B/data/2021_K170557.html
- (5) Research proposal (about 1000 characters in Japanese or 500 words in English)
- (6) Certifications of doctoral degree or a letter of expected degree (Photocopy available).
- (7) 3 publications (off-prints or photocopies available)
- (8) Contact information for 2 references (with name, position title, Affiliation, telephone number, email address and relationship to the applicant)

9. Application Deadline

Application documents must arrive by 5pm, Friday, 31st May, 2022.

10. Application Address

- (1) By mail

Professor Makoto Nakamura

Dean of the School of International Studies

350 Mine-machi, Utsunomiya, Tochigi, 321-8505, JAPAN

(Documents should be sent by registered mail.)

- (2) By email

Office of School of International Studies at Utsunomiya University

Email: koksomu@miya.jm.utsunomiya-u.ac.jp

Application documents must be converted to PDF files and attached to the email.

11. Screening Process

After the document screening, selected candidates will be invited for an interview including a mock lecture session, which will be held sometime during the week from 24 to 30 Jun 2022. (Candidates are responsible for their own travel expenses. Inquiry regarding the screening results will not be accepted.) Basically, a face-to-face interview will be conducted. But it can be conducted online just in case.

12. Additional notes

- (1) Along the Basic Act for Gender Equal Society, Utsunomiya University promotes women's social advancement and cordially welcomes female applicants.
- (2) We also support employees' work-life balance.
- (3) A nursery school 'Utsunomiya University Manabi-mori' is on campus.

13. Prevention from passive smoking

Utsunomiya University campuses are completely non-smoking.

14. Links related to the university rules and regulations on tenure-track, salary and employment (in Japanese)

https://education.joureikun.jp/utsunomiya_univ/act/frame/frame110000136.htm

https://education.joureikun.jp/utsunomiya_univ/act/frame/frame110000137.htm

https://education.joureikun.jp/utsunomiya_univ/act/frame/frame110000036.htm

https://education.joureikun.jp/utsunomiya_univ/act/frame/frame110000026.htm

This announcement is also available on

<http://www.utsunomiya-u.ac.jp/outline/saiyou.php>

15. Inquiries

Administration office of the School of International Studies

Phone: 028-649-5164 (from abroad: +81-28-649-5164)

Fax: 028-649-5171 (from abroad: +81-28-649-5171)

Email: koksomu@miy.jm.utsunomiya-u.ac.jp