

Job Announcement for Assistant Professor or Associate Professor in Comparative Culture
School of International Studies, Utsunomiya University

1. Position available

1 Tenure-track Assistant Professor or Associate Professor

2. Research area

Comparative Culture

3. Job descriptions

(1) Courses in charge

[1] For the School of International Studies (Undergraduate)

“Multicultural Societies: Introduction A (Comparative Study of Culture)” [Lecture in English]

“East/West: A Comparative Perspective” [Lecture in English]

“Seminar in Language Learning in Foreign Countries (English)”

“International Communication Seminar” [Seminar in team teaching]

“Seminar in Language Learning in Foreign Countries (English)” [Study abroad program]

[Other English courses]

“Thesis Research”

“Preparatory Seminar for Thesis Research”

[2] For the Liberal and General Education

“Advanced English I ”

[3] For the Graduate School of Regional Development and Creativity

[Courses on comparative culture]

[Thesis research for MA and PhD]

(2) Research and activities on applicant’s own field and subjects related to the policies of the School of International Studies

(3) Administrative work for the School of International Studies and the Utsunomiya University

4. Employment status

Full-time (5-year fixed-term contract)

The term of the contract is for five years. His/her performances will be reviewed for

him/her to get tenure. Salary and benefits are based on the Utsunomiya University Rules on Conditions of employment. See below.

http://education.joureikun.jp/utsunomiya_univ/ (in Japanese)

5. Starting date

Oct. 1, 2024

6. Qualifications

- (1) Publications (or work experiences) related to the research area
- (2) Ability to teach subjects in English
- (3) Native English speaker or equivalent
- (4) Any national with Japanese competence required in doing work
- (5) Ability to teach at a graduate level
- (6) Doctoral degree (preferred)

7. Compensation

- (1) Salary: In accordance with the Utsunomiya University Annual Salary Regulations.
Examples of annual salary (including regional allowance):
A person with a master's degree (24 years old or above): 4,485,000 yen minimum
A person with a doctoral degree (27 years old or above): 5,292,000 yen minimum
*Salary will be determined in consideration for experiences and career
*Allowances are available in accordance with the above-mentioned university regulations
- (2) Working pattern: The Discretionary Labor System for Professional Work will be applied (7 hours and 45 minutes per day).
- (3) Holidays: Saturdays, Sundays, National Holidays, New Year's holidays (from Dec. 29 to Jan. 3, 2024) Days appointed by the president
- (4) Leave: Paid leave system, Special leave system, etc.
- (5) Insurance: Mutual Aid Association of the Ministry of Education, Employment insurance system
- (6) Probation period: Not applicable
- (7) Employer: Utsunomiya University
- (8) Working location: Mine Campus, Utsunomiya University

8. Application Documents (in Japanese or in English)

*For (1), (2) and (3), University official forms available online should be used.

<https://www.utsunomiya-u.ac.jp/outline/saiyojyoho.php>

- (1) CV
- (2) List of research achievements
 - Publications should be categorized in 'Books', 'Articles', 'Presentations', and 'Miscellaneous'.
 - Activities should be categorized in 'Academic-society activities', 'Social activities', and 'Miscellaneous'.
 - Research grants
 - Teaching experiences
- (3) An essay on education policy, and another essay on research policy (each about 1000 characters in Japanese or 500 words in English) For research policy, write down your ideas on what kind of interdisciplinary research you can do for the School of International Studies. You should write about own research in application document (5).
- (4) Descriptions of the course "Multicultural Societies: Introduction A (Comparative Study of Culture)" (about 1000 characters in Japanese or 500 words in English) and its syllabus Current syllabus is available on (currently in Japanese)
http://gakumu.km.utsunomiya-.ac.jp/syllabusHtml/utsunomiya_syllabus/2021/1B/datta/2021_K170557.html
- (5) Research proposal (about 1000 characters in Japanese or 500 words in English)
- (6) Certifications of doctoral degree or a letter of expected degree (Photocopy acceptable).
- (7) 3 publications (off-prints or photocopies acceptable) and summaries of them (about 500 characters in Japanese or 250 words in English)
- (8) Contact information for 2 references (with name, position title, Affiliation, telephone number, email address and relationship to the applicant)

9. Application Deadline

Application documents must arrive by 5pm, Friday, 31 May, 2024.

10. Application Address

- (1) By postal mail

Professor Makoto Nakamura

Dean of the School of International Studies

350 Mine-machi, Utsunomiya, Tochigi, 321-8505, JAPAN

(Documents should be sent by registered mail.)

(2) By email

Subject: “Application documents for Comparative Culture position”

To: Office of the School of International Studies at Utsunomiya University

koksomu@miya.jm.utsunomiya-u.ac.jp

Each application document must be converted to a PDF file and attached to the email.

If you are not able to convert the “(7) 3 publications” to PDF files, please send them by postal mail to the address above the same deadline.

11. Screening Process

After the document screening, selected candidates will be invited for an interview including a mock lecture session, which will be held sometime during the week from Jun. 22 to Jun. 29, 2024 at Mine Campus of the university. (Candidates are responsible for their own travel expenses. Inquiry regarding the screening results will not be accepted.)

12. Additional notes

- (1) Along the Basic Act for Gender Equal Society, Utsunomiya University promotes women’s social advancement and cordially welcomes female applicants. We will give priority to hiring a female application if her evaluation is deemed to be that of male competitors.
- (2) We also support employees’ work-life balance. On the Mine Campus of the university, there is a nursery school, which is operated by a social welfare corporation.
- (3) The city of Utsunomiya, where the university is located, has been highly rated in the ranking of cities where parents can work and children easily (date source from the NIKKEI).

13. Prevention from passive smoking

Utsunomiya University campuses are completely non-smoking.

14. Links related to the university rules and regulations on tenure-track, salary and employment (in Japanese)

https://education.joureikun.jp/utsunomiya_univ/act/frame/frame110000136.htm

https://education.joureikun.jp/utsunomiya_univ/act/frame/frame110000137.htm

https://education.joureikun.jp/utsunomiya_univ/act/frame/frame110000036.htm

https://education.joureikun.jp/utsunomiya_univ/act/frame/frame110000026.htm

This announcement is also available on

<http://www.utsunomiya-u.ac.jp/outline/saiyou.php>

15. Inquiries

Administration office of the School of International Studies, Utsunomiya University

Phone: 028-649-5164 (from abroad: +81-28-649-5164)

Email: koksomu@miy.jm.utsunomiya-u.ac.jp