

Job Announcement for Assistant Professor in International Studies (Comparative Culture)

School of International Studies, Utsunomiya University

1. Position Available

1 Tenure-track Assistant Professor

2. Research Area

International Studies (Comparative Culture)

3. Main Courses (including study-abroad tours* and study camps**)

(1) School of International Studies

Basic Subjects for Multicultural SocietiesA (Comparative Study of Culture)

East/West: A Comparative Perspective

Seminar in Language Learning in Foreign Countries(English) *

International Career Seminar **

International Communication Seminar **

et al.

(2) Liberal and General Education

Advanced English I

et al.

4. Employment status

Full-time (5-year fixed-term contract)

The term of the contract is for five years. His/her performances will be reviewed for him/her to get tenure. Salary and benefits are based on the Utsunomiya University Rules on Conditions of Employment. See below.

http://education.joureikun.jp/utsunomiya_univ/

5. Starting date

1 April 2019

6. Qualifications

- (1) Publications (or work experiences) related to the research area
- (2) Ability to teach subjects in English
- (3) Native English speaker or equivalent
- (4) Any nationality with Japanese competence required in doing work
- (5) Ability to teach at a graduate level
- (6) Doctoral degree (preferred)

7. Compensation

- (1) Salary: Annual salary system will be applied. Details will be announced as soon as fixed.
- (2) Working pattern: The Discretionary Labor System for Professional Work will be applied (7 hours and 45 minutes per day).
- (3) Holidays: Saturdays, Sundays, National Holidays, New Year's holidays (From 29 December to 3 January), Days appointed by the president
- (4) Leave: Paid leave system, Special leave system, etc.
- (5) Insurance: Mutual Aid Association of the Ministry of Education, Employment insurance system
- (6) Probation period: Not applicable
- (7) Employer: Utsunomiya University
- (8) Working location: Mine Campus, Utsunomiya University

8. Application Deadline

Application documents must arrive by 5pm, Friday, 30 November, 2018.

9. Application Documents (in Japanese or in English)

*For (1), (2) and (3), University official forms available online should be used.

<http://www.utsunomiya-u.ac.jp/outline/saiyo.php>

- (1) CV (signed and sealed)
- (2) List of research achievements
 - Publications should be categorized in 'Books', 'Articles', 'Presentations', and 'Miscellaneous'.
 - Activities should be categorized in 'Academic-society activities', 'Social activities', and 'Miscellaneous'.
 - Research grants
 - Teaching experiences

(3) An essay on education policy, and another essay on research policy (each about 1000 characters in Japanese or 500 words in English)

(4) Descriptions of the course “Basic Subjects for Multicultural Societies A (Comparative Study of Culture)” (about 1000 characters in Japanese or 500 words in English) and its syllabus

Current syllabus is available on

http://gakumu.km.utsunomiya-u.ac.jp/syllabusHtml/utsunomiya_syllabus/2018/1B/data/2018_K170201.html

(5) Research proposal (about 1000 characters in Japanese or 500 words in English)

(6) Certificate of doctoral degree or a letter of expected degree (Photocopy available)

(7) 3 publications (off-prints or photocopies available)

(8) Contact information for 2 references (with name, position title, affiliation, telephone number, email address and relationship to the applicant)

10. Application Address

Professor Kazutaka Sasaki

Dean of the School of International Studies

350 Mine-machi, Utsunomiya, Tochigi, 321-8505, JAPAN

(Documents should be sent by registered mail.)

11. Screening Process

After the document screening, selected candidates will be invited for an interview including a mock lecture session, which will be held sometime during the week from 10 to 14 December 2018. (Candidates are responsible for their own travel expenses. Inquiry regarding the screening results will not be accepted.)

12. Policy for protecting personal information

(1) All personal information about applicants is not utilized for any other purpose or disclosed to any third party.

(2) Application documents will not be returned to applicants.

13. Additional notes

Along the Basic Act for Gender Equal Society, Utsunomiya University promotes women's social advancement and cordially welcomes female applicants. We also support employees' work-life balance. A nursery school ‘Utsunomiya University Manabi-no-mori’ is on campus.

14. Inquiries

Administration Office of the School of International Studies

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This announcement is also available on

<http://www.utsunomiya-u.ac.jp/outline/saiyo.php>